

President Tim Kinnard called the regular meeting of the Luxemburg-Casco Board of Education to order at 7:04 P.M. Meeting was held in the Luxemburg-Casco Middle School Music Room. Board members that were in attendance were Tim Kinnard, Jodi Falk, Dave Delain, Tom Suess, Cary Dequaine, and Linda Jonet. Chris Worachek was an excused absence. Also present were administrators Glenn Schlender, John Livingston, Mike Snowberry, Pete Kline, Adam Kurth, Mary Janssen, Jolene Hussong, student representatives Abby Gallenburger and Jacob Shefchik, and the attached list of individuals.

The meeting began with the Pledge of Allegiance.

This meeting was duly published in the Green Bay Press Gazette on November 15, 2014. The meeting notice was faxed on November 13, 2014 for posting to: BMO Harris Bank in Casco, Bank of Luxemburg (home office), Luxemburg Post Office, Casco Post Office, New Franken Post Office, Baylake Bank in Luxemburg and Harbor Credit Union in Luxemburg.

Cary Dequaine motioned and Linda Jonet seconded to approve the agenda as presented with the change that Jan Stage of Associated Financial Group would not be present to speak as part of discussion item VII later in the meeting. Motion carried 6-0.

The next regular meeting dates were reported for December 15, 2014, January 19, February 23, March 23, and April 27, 2015. All the meetings will be held in the Intermediate School Conference Room. The meeting start times will be 7:00PM.

Open Forum: Lynn Seidl corrected the name of the meeting room to that of the Music Room because all music courses are taught in the room, not just the band courses. Lynn, as President-elect of the Wisconsin Music Education Association, invited all board members who attend the Wisconsin School Board Association annual meeting to take in the seminar regarding music in public schools.

Board/Administration Opening Comments

- Falk reported the Scholarship foundation raised over \$5000 at the Variety Show.
- Falk reported CESA 7and the Educational Television Program would be producing a total of 3 commercials per school district that wants to partake with a total cost of \$1500. The commercials could be used to help promote

the district. Schlender also commented he had talked to John Harmann about a similar project.

- Dequaine commented on the success and number of students in the Variety Show.

Idea Exchange by Board and Administration.

- None

Approval of Minutes.

A motion was made by Dequaine and seconded by Sues to approve the Clerk's reports of October 27, 2014 regular and executive session board meeting and the October 23, 2014 and November 6, 2014 Teacher Negotiation Committee and the November 4, 2014 Classified Committee meeting. Motion carried 6-0.

Jonet motioned and Falk seconded to approve the monthly financial statements as presented by John Livingston. Motion carried 6-0.

After the board reviewed the monthly bills and receipts Dequaine motioned and Jonet seconded to approve the monthly bills and receipts as presented. Delain had submitted questions for John Livingston to answer prior to the meeting. The questions and answers are attached. Motion carried 6-0.

Administrative Team Reports were given by John Livingston, Mary Janssen, Mike Snowberry, Adam Kurth, Glenn Schlender, Jolene Hussong, and Pete Kline. See their attached reports. Student Representative Shefcik would like the district to consider having sports team members have their physical education requirement satisfied by being on a sports team or if physical education credits could be earned during summer school to free up time for additional elective courses during the school year. Shefcik reported that students liked having members of all sports teams on the Homecoming Court. Student Representative Gallenburger reported on a possible high school student run café, the Leo's Club penny was to raise money to help our military troops. The students are also conducting a book drive for a free library.

Discussion of the possibility of moving early retirees to the public exchange. Based on income limits it was reported the idea might not be a viable option.

Discussion of board committee structures was held. The December meeting will look at a re-structuring of committees to have standing committee meetings for finances and policy committees. The meetings could start and be completed before the regular monthly meetings.

A \$200 donation from Jeremy & Rebekah Engum was discussed. The motion by Falk and seconded by Dequaine was approved 6-0.

Motion by Falk and seconded by Suess to approve the first reading of district Handbook Language Section XIII – Addendum E-7 regarding post retirement benefits. Motion carried 6-0.

Dequaine motioned and Jonet seconded to approve the retirements of Bonnie Last, Primary School Special Ed teacher, and Lynn Seidl, Middle School Music teacher effective June 30, 2015. Also resigning was Dorie Nichholson, bus aide, effective November 4, 2014, and Amy Phillips from her position as Community Problem Solvers Advisor. Amy's resignation is to be effective upon the placement of a new coach or the return of Mrs Sandy Ehren from Texas in February. The motion was approved 6-0.

Suess motioned and Jonet seconded to approve hiring Mike Van Ess as Assistant Wrestling High School Coach. The motion was approved 6-0.

At 8:28PM Motion by Jodi Falk and seconded by Linda Jonet to adjourn to Executive Session per statute 19.85(1)(c) for the purpose of discussing recommendations related to salary and wage increases for staff, possible changes in post-employment benefits for certain employees, and evaluate the Superintendent. Motion carried on a roll call vote,6-0.

At 9:16PM motion to reconvene to open session by Jodi Falk and seconded by Linda Jonet. Motion carried 6-0. There was nothing to report out.

Motion by Tom Suess and seconded by Jodi Falk to adjourn was made at 9:17PM. Motion carried with a roll call vote of 6-0.

Respectfully Submitted,

Dave Delain
Board Clerk

November 17, 2014

Board Meeting Attendees

Jacob Lautenbach

Lynn Seidl

11/17/2014 2:29 PM

John, I realize this is late & you might not have time to get the answers for tonight's meeting. A follow up later this week would be ok with me. My questions / concerns are on the following checks:

Page 10, #41086 -- please provide a building breakdown for the costs.

Response: October Natural Gas bills: \$771.73 – Pr.school; \$548.55 – Int.School; \$296.37 Middle School; \$1,302.09 = High School

Page 12 #41106 -- who went to what conference?

Response: District Administrator to Leading Big 3 Conference, Madison, WI

Page 13 #41115 -- what month(s) are covered by this billing?

Response: per 9-16 date listed, entire month of September for local water/sewer costs = \$2,779.65.

Page 14 #41126 -- Please provide a building breakdown for the costs

Response: October Electricity costs allocated: High School Football Concessions/Grounds = \$900.01 + 241.13 = \$1,141.14; Pr. School: \$4,128.13; Interm. School = \$5,509.47; middle School = \$3,437.99; High School = \$10,259.00; Bus Garage: \$358.96; SPEC ED GT: \$117.17

Concerns For Discussion:

Page 4 # --Why are we paying for directories when this is all available on-line for free, especially when all our administrators are tech savvy?

Response: Routine expense from DPI with new contact data for all schools.

Pages 6 & 25 #41045 & #41230 -- A topic comes up again of paying others instead of using our own drivers & busses.

Response: Reflects difficulty getting licensed staff drivers for after –school events while still covering bus routes.

Page 13 #41117 -- Who has the cards? Are so many needed? How can the number be reduced?

Response: Administrators per agreement with Sam's Club, activity coordinators, secretaries, club sponsors.

Page 14 #41122 -- Who has phones? Are that many needed? Can they be shared?

Response: Custodians, Cleaners, Night Custodians, Administrators, Technology support staff, Title III coordinator.

Page 21 #41188 -- Are these lunches paid during the school day? Staff normally pays for their lunches during a regular school / work day.

Response: October 13 – Staff Development Committee purchased teacher lunches during teacher contract day; also August in-service day we purchased teacher lunches.

Dave Delain